

SA-2 Assignment

ubje	ct : - Compute	Class - 5					
Q.1	Tick($$) the cor	rect answer.	N Sec.				
1.	Any special effect that is added to the text and objects on a slide is known by which term?						
	a. Transition	b. Animation	c. Design	d. Slide show			
2.	The Slide master option is available on which of the following tabs?						
	a. Home	b. Insert	c. View	d. Review			
3.	Which of the following is an arrangement of items such as text and pictures on a slide?						
V	a. Template	b. Theme	c. Layout	d. placeholder			
4.	Which tab is used to change the background color of a slide?						
	a. Home	b. Insert	c. Design	d. Animation			
5.	By default, the text in a text box is aligned to which position?						
	a. Left	b. Right	c. Justified	d. Center			
6.	Which option is used to increase or decrease the height of the colors?						
	a. Direction	b. Preset colors	c. angle	d. Gradient stops			
7.	Which of the following is a ready to use design of a presentation?						
	a. Template	b. Theme	c. Layout	d. Placeholder			
8.	Which of the following view can be used to make changes to the content of a slide?						
	a. Normal	b. Slide sorter	c. Notes page	d. Reading view			
9.	Which of these can be sent as an attachment in an e-mail?						
	a. Sound	b. Pictures	c. Videos	d. All of these			
10.	Which of the following is a sequence of instructions that is repeated until a condition is						
	satisfied?	-					
	a. Algorithm	b. flowchart	c. loop	d. decision			
11.	In a flowchart, the diamond shape is used to show which of the following?						
	a. Processes	b. Connections	c. Beginning	or end d. decisions			

12. Which of the following do you need to connect to the internet?

	a. Internet service provide	ler b. Modem	c. Web browser	d. All of these			
13.	Which of these buttons contains options to save the web page and clear the browsing						
	history?						
	a. Home	b. Refresh	c. Favorite	d. Tools			
14.	Which of these buttons takes you back to the first page of the website?						
	a. Refresh	b. Favorite	c. Home	d. Tools			
15.	Which of the following is not a part of a Logo Procedure?						
	a. title	b. body	c. end	d. EDIT			
16.	Which word is typed before a LOGO procedure name?						
	a. END	b. TO	c. TYPE	d. REPEAT			
17.	Which of the following parts of Logo Procedure is the first part of a procedure?						
	a. title	b. body	c. end	d. EDIT			
18.	Which of the following parts of Logo Procedure is the last part of a procedure?						
	a. title	b. body	c. end	d. EDIT			
19.	Which of the following i	is a set of pre-designe	d format that includes	text, background and			
	color schemes?			1.9			
	a. template	b. theme	c. layout	d. placeholder			
20.	You can select a texture for background under which option?						
Ŋ	a. Solid fill	b. Gradient fill	c. Pattern fill	l. Picture or texture fill			
21.	You should always close your email account after completing your work. Which option						
	allows you to do this?						
	a. Hang out	b. Wait out	c. Sign out	d. Go out			
22.	Which of the following is always the first step in an algorithm?						
	a. start	b. stop	c. print	d. input			
23.	The start and stop instructions in a flowchart are represented by which shape?						
	a. rectangle	b. oval	c. diamond	d. arrow			
24.	Which of the following commands is used by LOGO to repeat a set of commands?						
	a. REPEAT	b. TO	c. GO	d. FD			

25. Which of the following can be used to name a Logo procedure?

	a. brank spaces	D. 1.	namemancai operat	OI			
	c. numbers						
26. Which of the following commands is correct for making a decagon?							
	a. Repeat 10[FD 40	0 RT 50] b. 1	Repeat 10[FD 40 R	RT 36]			
	c. Repeat 10[FD 40	0 RT 24] d. l	d. Repeat 10[FD 40 RT 20]				
27.	Which view shows all the slides in a presentation together as thumbnails?						
	a. Normal	b. Slide sorter	c. Notes page	d. Reading view			
28	Which of the following is used to show the processes or actions in a flowchart?						
	a. Start/stop box	b. Input/Output box	c. Process box	d. Decision box			
29. Which of the following part of Internet Explorer toolbar reloads the current Page?							
W.	a. Forward button	b. Refresh	c. Home	d. Favorite			
30.	Which of the following part of Internet Explorer toolbar stops the page from loading onto the						
	browser window?						
9	a. Stop	b. Refresh	c. Home	d. Tools			
Q.2	Fill in the blanks	9		7.4			
1.	1. A <u>Theme</u> is a readymade design for color schemes, font styles, layout, background and placement of text boxes.						
34							
2.	There are <u>4</u> ways in which you can view your presentation.						
3.	A <u>slide master</u> is a slide that stores information about the fonts, colors, effects,						
	The same of the sa						
	backgrounds, themes and the sizes of placeholders and their positioning in a presentation.						
4.	Animation is any special effect that is added to the text and objects on a slide.						
5.	<u>Transition</u> are motion effects that are seen when you move from one slide to the next						
	Transition are mo	otion effects that are see	n when you move f	rom one slide to the next			
	- Carried		n when you move f	rom one slide to the next			
	during a slide show		011				

7. Modem is a device needed to connect your computer to the Internet Service Provider.

Web Browser is a type of software used to access the web pages on the Internet

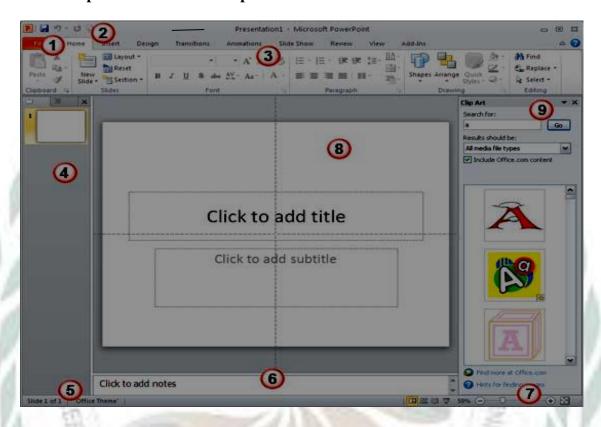
9. **Rectangle** shape shows the processes or actions in flowchart.

- 10. The **Repeat** command tells the turtle to repeat the given command a certain number of lines.
- 11. Any closed figure with three or more sides is called **Polygon**
- 12. **Procedure** is the ordered steps of carrying out a task.
- 13. <u>Input box</u> is the space where you type commands and execute them in Logo.
- 14. The main part of a LOGO procedure where we type instructions is called the **Polygon**
- 15. A LOGO procedure is saved with the extension <u>LGO</u>

Q.3 Write T for True or F for False.

- 1. A computer uses the IF....ELSE statement for decision making.- <u>T</u>
- 2. Diamond shape shows the input or output of a flowchart. $\underline{\mathbf{F}}$
- 3. Arrow shape shows the start and end of a flowchart. $\underline{\mathbf{F}}$
- 4. To read an email you have received, sign in to your email account. T
- 5. Forward button is used to go to next page in Internet Explorer. T
- 6. Stop button reloads the current page in Internet Explorer. **F**
- 7. Back button takes you back to the previous page in Internet Explorer. T
- 8. You must save a Logo procedure before executing it. <u>T</u>
- 9. A REPEAT command automatically repeats an instruction a certain number of times. $\underline{\mathbf{T}}$
- 10. Running a procedure is also known as executing a procedure. <u>T</u>
- 11. You can use the REPEAT command to draw patterns. $\underline{\mathbf{T}}$
- 12. A procedure has four parts. $\underline{\mathbf{F}}$
- 13. Body is a set of commands you type in MSWLogo. <u>T</u>
- 14. The LOAD command is used to make changes to a saved procedure. $\underline{\mathbf{F}}$
- 15. Parallelogram shows the input or output of a flowchart. <u>T</u>

Q.4 Label the parts of the MS Powerpoint 2010 window.



Ans. 1. File Menu and Backstage View

2. Quick Access Toolbar

3. Ribbon

4. Slides/Outline Pane

5. Status Bar

6. Notes Pane

7. View Buttons

8. Slide Area

9. Task Pane

Q.5 1. Number the steps in the correct order to create an email account using Gmail.

- 2 Click on Create an account
- <u>1</u> Type <u>www.gmail.com</u> in the address bar and press the Enter key.
- 4 Choose your username that you wish to use and create a password for your account
- **8** A welcome screen appears. Click on continue to Gmail.

- <u>5</u> Fill in the remaining details.
- **<u>6</u>** Check the box next to 'I agree to the Google Terms of Service and Privacy Policy.
- <u>7</u> Click on the Next Step button.
- <u>3</u> Fill your first and last names.
- 2. Fill in the blanks to complete the steps to add a text box to the slide master.
 - 1. Open the slide master view
 - 2. Click on the **slide master** to select it.
 - 3. Click on the **insert** tab
 - 4. click on <u>Text box</u> option in the <u>text</u> group
 - 5. click and drag the mouse to draw a text box and type the text.
 - 6. click on the **slide master** tab
 - 7. click on the **close master view** button.
- 3. Rearrange the following steps to change the color scheme of a theme in the slide master.
 - 3 Click on the colors drop-down arrow to open a list of colors.
 - 4 click and select a color scheme
 - 1 open the slide master view and select the slide master.
 - <u>2</u> click on the themes drop-down arrow to open a list of themes.
- 4. Number the steps in the correct order to send an email.
 - 5 After typing the message, click on the Send button.
 - 1 Click on Compose
 - 4 Type the message in the Message box
 - <u>3</u> Type the subject of the email in the Subject box.
 - **2** Type the email address of the receiver in the To box.

